

The Independent Registration Panel

IRP

for
British Sign Language/English Interpreters

PROFESSIONAL INDEMNITY INSURANCE AND CRIMINAL RECORDS BUREAU ENHANCED DISCLOSURE

Your registration application form must be accompanied by evidence of your Professional Indemnity Insurance cover and your Criminal Records Bureau Enhanced Disclosure Certificate (or equivalent). Your registration application form, together with this evidence, must be returned to the IRP by the relevant closing date.

Professional Indemnity Insurance (PII)

You are required to provide evidence that you have obtained PII cover for the period of the registration year. The PII requirement can be fulfilled through any one of the following:

- Confirmation of PII obtained through ASLI membership.
- A copy of your own PII policy schedule.
- Other evidence that you have insurance which covers you when working as an interpreter.

It is the responsibility of each interpreter to ensure that s/he has PII cover for the full registration period and for all work that s/he may carry out as an interpreter.

Criminal Records Bureau (CRB) Enhanced Disclosure

You are required to provide evidence that you have obtained a CRB Enhanced Disclosure Certificate (or equivalent) for the period of the registration year. This Certificate (or equivalent) should be less than three years old at the date from which your registration takes effect, i.e. April, September, January. The CRB Enhanced Disclosure requirement can be fulfilled through any one of the following:

- A copy of your Enhanced Disclosure Certificate (you only need to submit that section of the Certificate containing your name and address, the disclosure number and date of issue).
- A covering letter from an umbrella organisation confirming that you have a current Enhanced Disclosure Certificate, stating the issue date and disclosure number.
- A covering letter from a Police Force confirming that you have had a police check carried out at the level of Enhanced Disclosure.
- A letter on headed notepaper from an employer/training organisation stating that you have a current Enhanced Disclosure Certificate, stating the disclosure number and issue date.

If you are applying to renew your registration and you submitted a CRB Enhanced Disclosure Certificate (or equivalent) last year which meets the above requirements, please state this on the application form.

The Independent Registration Panel
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